

Money Matters

SDSU | University
Bursar's Office

Student Financial Reference Guide



Fall 2024 Edition

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Money Matter Fall 2024

Money Matters

Fall 2024 Money Matters

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory system wide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory system wide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 -66028.6 of the Education Code).

Students will be liable for amounts that become due as a result of such change.

my.SDSU.edu

[my.SDSU.edu](https://my.sdsu.edu) is the official online portal for student admissions, student records, financial aid, tuition and fee payment, and more. Use the navigation options below to learn more about how to best utilize and enhance your my.SDSU experience. For guides on how to pay tuition, setting up a payer account, or enrolling in direct deposit, please refer to the [students guides](#) located on the my.SDSU website.

Liability of Payment

It is the student's responsibility to be aware of total fees due whether or not a notice is received. We highly encourage students to check their student email for important information. Students with an approved Petition for Late Schedule Adjustment must pay, in addition to the \$50.00 late add fee, any fees that may be due as a result of the added units. For example, if a student is currently enrolled in 6 units and has an approved Petition to add 3 additional units, in addition to the \$50.00 late fee, the fees for the difference between part-time and full-time fees are due BEFORE the [Office of the Registrar](#) will process the add request.

Fall 2024 Money Matters

Liability of Payment cont.

Please note: Dropping a class after the schedule adjustment deadline (based on approved Petition only) does not reduce your fee liability. If you are enrolled in 9 units and drop 3 units, you will still be liable for full-time Basic Tuition and Fees.

Students submitting authorization to bill a third party for their Basic Tuition and Fees will be held responsible for payment if the third party agency fails to pay. According to Title 5, of the California Code of Regulations, Sections 42380 and 42381, should a student or former student fail to pay any debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt" until the debt is paid.

Prospective students who register for courses offered by the university are obligated for the payment of Basic Tuition and Fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay Basic Tuition and Fees including any amounts due for the reservation of space in the course.

Registration Holds

All student account balances must be paid in full and all cashier holds must be cleared prior to registration for future terms. Payments to clear holds must be made by cash, debit cards, money order, or certified check. Please note, students will be required to pay for a percentage of their tuition and fees even after ADD/DROP date. For questions, contact the University Bursar's Office for more information.

Tuition & Fees

Basic Tuition and Fees

Basic Tuition and Fees are required of all students. Campus fees are mandatory whether they attend full-time, part-time, online, or abroad—even if the student does not anticipate using the programs or facilities supported by the fees.

Non-Resident and Graduate Business students pay the Basic Tuition and Fees as listed below and additional per unit tuition and fees (see Professional Business Fee and Nonresident Tuition sections below).

Campus fees are determined by your home campus (the campus to which you were admitted). If you transfer from one campus to another, you will be subject to your new home campus fees. These fees are not subject to cancellation under any circumstance. Thesis extension, other zero-unit courses, and half-unit courses are charged as one unit for fee purposes. Auditors pay the same fee as students carrying courses for credit.

San Diego Campus Fall 2024 Basic Tuition and Fees ***(Nonresident and Graduate Business students are charged an additional amount)***

Fee	Ugrad (PT**)	Ugrad (FT**)	Teacher (PT**)	Teacher (FT**)	Grad (PT**)	Grad (FT**)	Ed (Doct.**)	Phys.Ther. (Doct.**)	Public Health (Doct**)
Basic Tuition	\$1,764.00	\$3,042.00	\$2,049.00	\$3,531.00	\$2,208.00	\$3,804.00	\$6,273.00	\$9,114.00	\$9,450.00
Student Body Association Fee	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Student Body Center Fee*	\$472.00	\$472.00	\$472.00	\$472.00	\$472.00	\$472.00	\$472.00	\$472.00	\$472.00
Health Facility Fee*	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Health & Wellness Fee*	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00
Library Services Fee*	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Instructionally Related Activities* Fee	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00
Student Success Fee	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Total	\$3,086.00	\$4,364.00	\$3,371.00	\$4,853.00	\$3,530.00	\$5,126.00	\$7,595.00	\$10,436.00	\$10,772.00

*Campus Fees

Part Time *PT - (0-6 units)

Full Time *FT - (6.1+ units)

Basic Tuition and Fees

Imperial Valley Campus Fall 2024 Basic Tuition and Fees
(Nonresident and Graduate Business students are charged an additional amount)

Fee	Ugrad (PT**)	Ugrad (FT**)	Teacher (PT**)	Teacher (FT**)	Grad (PT**)	Grad (FT**)	Ed (Doct.**)	Phys.Ther. (Doct.**)	Public Health (Doct**)
Basic Tuition	\$1,764.00	\$3,042.00	\$2,049.00	\$3,531.00	\$2,208.00	\$3,804.00	\$6,273.00	\$9,114.00	\$9,450.00
Student Body Association Fee*	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
Student Body Center Fee*	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00
Health Facility Fee*	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Health & Wellness Fee*	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00
Library Services Fee*	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Instructionally Related Activities* Fee	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00
Student Success Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total	\$2,518.00	\$3,796.00	\$2,803.00	\$4,285.00	\$2,962.00	\$4,558.00	\$7,027.00	\$9,868.00	\$10,204.00

*Campus Fees

Part Time *PT - (0-6 units)

Full Time *FT - (6.1+ units)

Student Involvement and Representation Fee \$2.00 (SIRF - Optional Fee)

The CSU Board of Trustees adopted the SIRF, establishing a stable funding model for the California State Student Association (CSSA). The new funding model expands independence and builds capacity to engage students in advocacy and policy making. The funding model consists of a \$2 per-term fee assessed to each CSU student, on a voluntary basis, allowing the choice to opt-out each semester. SDSU students can opt out of this fee by logging into my.SDSU.edu, selecting the following:

- Select “Financial Account”
- Select “Account Inquiry”
- Click “SIRF Opt Out” button
- Select Reason
- Click “Opt Out”

The deadline for opting out of SIRF is 30 days after the term census date. For the Fall 2024 term that day is October 23, 2024.

Professional Program Fee

Graduate students in the College of Business must pay **\$285 per unit** for all units taken as a requirement for graduation with the following degrees. This fee is in addition to Basic Tuition and Fees and Nonresident tuition.

- MS Accountancy
- MBA Master of Business
- MS Business Administration
- MS Information Systems
- MS in Cybersecurity Management
- MS in Global Business Development
- BS in International Business/MS Global Business Development
- MS in Finance
- MS in Supply Chain Innovation

A fee waiver is available for courses that are not used to meet degree requirements (excluding prerequisite courses). Contact the Graduate Business Programs Office, EBA 448, for details.

Tuition for Non-Resident Students (International or Out-Of-State)

In addition to Tuition and Fees, International and out-of-state students will be charged tuition for all units attempted at a rate of **\$420 per unit**.

For tuition purposes, zero-unit and half-unit courses are counted as one unit. Auditors pay the same tuition as students carrying for credit.

Tuition for Non-Resident students may be paid using any of the methods outlined under Payment Options. If you are subject to non-resident tuition and do not pay in full prior to the due date, your enrollment will be canceled. Students can also avoid enrollment cancellation by enrolling in a Tuition Payment Plan.

Tuition for Non-Resident Students (International or Out-Of-State) cont.

Health Insurance (mandatory for foreign students) is approximately \$1,282.00 per year.

Minimum Payment Requirements for Foreign Students:

- Undergraduate international students must pay for, or sign a tuition fee installment payment agreement for a minimum of 12 units.
- Graduate international students must pay for, or sign a tuition fee installment payment agreement for a minimum of 9 units.

Out of State and International Student Fee

Effective Fall 2023, incoming Out-of-State and International students as well as future incoming cohorts, will be required to pay an additional fee per semester until graduation. Out-of-State and International students will be required to pay this fee in addition to Non-Resident Tuition (\$420 per unit).

Non-Resident students in any SDSU doctoral program, including joint doctoral programs, are exempt from paying the Out of State and International Student Fee.

SDSU will waive the SDSU Out-of-State and International Student fee (Category II), established in Fall 2023, for individual students who are enrolled in a San Diego State University graduate program who are classified or conditionally classified as graduate students and who are employed by San Diego State University as Teaching Associates (Class Code 2353 or 2354).

Out of State and International Student Fee	
Student Cohort	Amount Per Term
AY 2023-2024	\$500 per semester until graduation
AY 2024-2025	\$1000 per semester until graduation
AY 2025-2026	\$1500 per semester until graduation
2023 - On	\$1500 + HEPI*per semester until graduation

*HEPI - will be increased annually based on the Higher Education Price Index (HEPI), an inflation index specific to higher education costs, to ensure that the fee is sufficient to support its intended purpose as costs rise due to inflationary factors

Course Fee for Fall 2024 Fee

Subject	Catalog	Amount
ART	103, 210, 216, 410, 416, 511,516,	\$10.00
ART	148, 240, 241, 242, 248, 250, 340, 341, 342A, 348, 440, 441, 442,	\$20.00
	445C, 448, 450,451, 453, 454, 540, 541, 542, 544, 545, 552, 553	
ART	203, 403, 407	\$25.00
ASTR	109	\$14.00
BIOL	100L	\$15.00
BIOL	204L, 514	\$20.00
BIOL	211L	\$22.00
BIOL	101L, 203L, 212, 261, 350, 354L, 436, 509, 517, 523, 526, 530, 531	\$25.00
BIOL	366L	\$28.00
BIOL	496, 525	\$30.00
BIOL	512, 518, 524, 528	\$40.00
BIOL	515, 556, 557	\$50.00
BIOL	516A, 516B	\$60.00
BIOL	567L	\$100.00
BIOL	562	\$150.00
CHEM	797, 798	\$15.00
CHEM	100, 410A, 897	\$25.00
CHEM	200, 202, 251	\$30.00
CHEM	201	\$35.00
CHEM	417	\$40.00
CHEM	102	\$45.00
CHEM	232L	\$50.00
CHEM	432L, 457	\$70.00
CHEM	536	\$100.00
CHEM	567	\$140.00
CIV E	121, 218, 220	\$10.00
CIV E	482, 495	\$20.00
CIV E	302, 612	\$25.00
CIV E	463	\$35.00
COMPE	270	\$20.00
COMPE	375, 470L	\$30.00
COMPE	491, 496	\$50.00
CON E	320, 401	\$20.00
E E	330L, 430L	\$30.00
E E	491	\$50.00
E E	210	\$20.00

Course Fee for Fall 2024 Fee cont.

Subject	Catalog	Amount
ENS	322, 437A	\$20.00
ENS	265L	\$25.00
ENS	389A	\$30.00
ENS	304L	\$40.00
ENS	627L	\$50.00
ENS	699A	\$35.00
ENV E	363	\$35.00
GEOL	300, 505	\$15.00
GEOL	101, 550	\$20.00
GEOL	307, 324, 412, 514	\$25.00
GEOL	205	\$35.00
GEOL	200	\$70.00
GEOL	221	\$78.00
GEOL	530	\$80.00
GEOL	306, 508	\$150.00
M E	241	\$35.00
M E	495	\$25.00
MUSIC	160, 204, 214, 215, 216, 217, 218, 260, 360, 560	\$20.00
NURS	320	\$20.00
NURS	400	\$25.00
NURS	356	\$35.00
NURS	354	\$45.00
NURS	202, 300	\$60.00
NURS	206	\$110.00
NURS	501L, 657	\$120.00
NURS	655A	\$150.00
NUTR	302L	\$45.00
NUTR	205	\$55.00
NUTR	405	\$35.00
OCEAN	100	\$25.00
PHYS	182A, 182B, 195L, 196L, 357	\$25.00
PHYS	197L	\$45.00
PHYS	311	\$85.00
PHYS	553	\$150.00
SLHS	525, 629, 630	\$150.00
SLHS	539	\$11.00
TFM	327	\$10.00
TFM	321, 561	\$15.00
TFM	522, 560	\$20.00
TFM	314, 361	\$25.00

Course Fee for Fall 2024 Fee cont.

Subject	Catalog	Amount
THEA	240, 447, 547	\$10.00
THEA	546	\$15.00
THEA	349, 554A, 554B	\$20.00
THEA	541	\$35.00
THEA	448	\$50.00

Day1Ready

Day1Ready, formerly known as Equitable Access, is a program that provides every SDSU undergraduate student access to their required textbooks by the first day of class, all for **\$21.50 per credit**. This program will provide all undergraduate students with access to their required course materials before the start of classes and they can keep that access through the add/drop date even if they opt out of the program. The program provides undergraduates with predictable pricing which allows them to budget for their course materials semester to semester.

Here is more information on [Day1Ready](#).

Tuition and Late Fee Late Payment Fees

A \$50 late payment fee will be assessed on tuition and fee charges (TUT) upon first tuition due date, 7 days after the payment is due. An additional \$50 tuition late payment fee will be assessed for each past due payment thereafter, 7 days after the due date. Visit the [University Bursar's website](#) for more information on payment deadlines.

Housing Late Fee Payment

A \$50 late payment fee will be assessed on housing charges (HSG), 7 days after the first housing payment is due. An additional \$50 housing late payment fee will be assessed for each past due payment thereafter, 7 days after the due date. Visit the [Housing website](#) for more information.

Immediate Access Fee

The Immediate Access (IA) Program is designed to help graduate students save money and have digital access to their materials by the first day of class. The Immediate Access Program is a team effort between the Bookstore, San Diego State University, the faculty, and the publishers to provide students with the best cost savings. For more information about IA please [click here](#).

Use of this online textbook is free until September 9, 2024 at 7:59 pm. Your student account will be charged unless you opt out by the deadline above. To opt out, please [click here](#).

Miscellaneous Campus Fees

The following university services that have miscellaneous fees charged are payable when the service is rendered:

Fee Type	Amount
Adobe Creative Suite License Fee	\$25.00 per year
Administrative Citation Fee (enforcement of smoking, bicycling and skateboarding violations)	\$75.00
Application for Admission or Readmission (NONREFUNDABLE)	\$70.00
Athletic Winter Guard Membership Fee (rate range based on yearly travel plans)	\$1200 - \$1500
Athletic Cheer Team Membership Fee (rate range based on planned competitions and available resources)	\$400 – Fall
	\$200 - Fall
Counseling Diversion Program Fee	\$100.00
Counseling Diversion Program Fee- Missed Appointment	\$30.00
Credential Application Fee (Established by and payable to the Commission on Teacher Credentialing)	\$55.00

Miscellaneous Campus Fees cont.

Credential Evaluation Fee	\$25.00
Credit by Exam Fee	\$100.00
Diploma Replacement Fee	\$20.00
Document Copying Fee	\$1.00 per page
Enrollment Confirmation Deposit (NONREFUNDABLE)	\$400.00
Intent to Enroll Fee for Online BS/BA General Business Degree (CES) (NONREFUNDABLE)	\$400.00
First Year Experience Fee	\$324.00
Fingerprinting Fee (Live Scan)	\$20.00 plus applicable DOJ and FBI fees
Graduation Services Fee	\$108.00
Graduate Student Health Insurance	\$1,723.00
Internet Reconnect Fee (wired/wireless)	\$150.00
Interest Inventory Assessment Fee	\$10.00
Late Course Forgiveness Fee	\$20.00
Late Fee (Failure to meet administratively required appointment or time limit)	\$50.00
Late Registration Fee (NONREFUNDABLE)	\$50.00
Late Key Fee	\$30.00
Latin Diploma Fee	\$30.00
Lock and Locker Fee (optional)	\$1.00
Loss of or Damage to Library Materials	Replacement cost plus service charge of \$8.00
Lost key fee - Per Key (Late fee also charged when applicable)	\$50.00
Musical Instrument and Audio/Visual Equipment fee	\$20.00
Music Recital Fee (half solo/junior recital)	\$80.00
Music Recital Fee (full solo/senior recital)	\$100.00
Photo-Identification Card (one-time cost to new undergraduate and graduate students at time of registration (NONREFUNDABLE)	\$25.00
Photo Identification Card Replacement Fee	\$25.00
Police Report Fee	\$10.00
Registration Installment Plan Service Charge (NONREFUNDABLE)	\$60.00
Resident Affiliate Program Fee (RAP)	\$25.00
Returned Payment Fee (Late fee also charged when applicable)	\$35.00
Student Health Services (No Show Fee charged for missing appointments at SHS)	\$25.00
Teacher Education Credential Application Processing/Advising Fee	\$25.00
Towel Fee (optional)	\$4.00
Tow Fee	\$150.00
Transcript of record, official (per transcript)	\$15.00
Official Transcript of Record - On Demand (per transcript) (\$25.00 for the first transcript and \$10.00 for each additional on demand transcript printed at the same time.)	\$25.00
Tuition (Foreign and Out-of-State) Installment Plan Service Charge	equal to 10% of each installment payment
Vehicle Boot Fee	\$150.00

Late Registration Fee

The Late Registration Fee (\$50) pertains to students who enroll after registration has closed. Students admitted late to the university may be exempted from this fee.

For the Fall 2024 term, students who enroll into courses beginning August 21, 2024, will be assessed a late registration fee.

Class Cancellation

Please contact the University Bursar's Office for questions regarding cancellations.

Parking Permits Fees and Information

Fall 2024 semester parking permits can be purchased online through the [AZTEC Parking Portal](#).

For additional information regarding parking permits, please visit [Parking Support Services](#). Waiver of Parking Fees: Section 42201 of Title 5, California Code of Regulations, provides for the waiver of campus parking fees for students with disabilities who have been issued a DMV placard or license plate, and who meet low-income requirements. For further information regarding eligibility, contact [Student Disability Services](#) (Calpulli Center 3101).

SDSU Card Office Fee and Information



All new students are required to purchase an SDSU photo identification card, which permits use of campus services, such as student activities, athletic events, library privileges, etc. Student will be billed \$25. They can choose to upload a photo or have one taken at the SDSU Card Office where the ID will be printed. Charge will appear in my.SDSU.edu.

The SDSU Card Office is located in Student Services West, Room 2636. Current office hours are Monday - Friday, 9 a.m. – 3:30 p.m. For additional information visit the SDSU Card Office.

Payment Options

Payment Options

Please refer to your my.SDSU Financial Account Tile to pay charges related to the fall term.

Online - ACH (Electronic Check)

You may pay your Basic Tuition and Fees and other charges using the [ACH payment option](#). This is just like writing a check. There is no additional charge for this option. You will need your bank routing and checking account number; which is not the same as your debit card number.

If your payment is returned by your bank to the University Bursar's Office for any reason, you will be billed a \$35 dishonored payment charge and a \$50 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

The university reserves the right to refuse payments by electronic check from those individuals who have previously had items returned unpaid by their bank.

Please Note: If your electronic check writing privileges are revoked, you will have to wait one (1) year to be reinstated.

Online - Credit Card

Students are able to use MasterCard, Visa, American Express, and Discover Card to pay Basic Tuition and Fees using CASHNet™ SmartPay, our secure third party vendor. The University Bursar's Office does not accept credit cards for in-person payment of Basic Tuition and Fees. Payments made using CASHNet™ SmartPay are normally posted to the student's account in real time. CASHNet™ SmartPay assesses each customer a 2.65% service charge based on the transaction amount. See [CashNet™ website](#) for more details

Online - Credit Card cont.

If your payment is returned by your bank to the University Bursar's Office for any reason, you will be billed a \$35 dishonored payment charge and a \$50 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Basic Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

Mail - Check or Certified Funds

Basic Tuition and Fees may be paid in full by personal check, money order, or certified funds. Checks should be made payable to SDSU. In order to have your payment processed on time, print the fee payment coupon and submit it (via mail or University Bursar's Office drop box) with your payment prior to your payment deadline.

Payments should be mailed to:
University Bursar's Office
San Diego State University
5500 Campanile Dr, SSW 2536
San Diego, CA 92182-7425

Checks are accepted for the exact amount of the payment. Overpayments of \$10.00 or less are re-funded only upon request.

If your payment is returned by your bank to the University Bursar's Office for any reason, you will be billed a \$35 dishonored payment charge and a \$50 late fee when applicable (this fee applies to all forms of payment that are returned by your bank). Non-payment of Tuition and Fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

The university reserves the right to refuse payments by personal check from those individuals who have previously had items returned unpaid by their bank.

Please Note: If your check writing privileges are revoked, you will have to wait one (1) year to petition to be reinstated

International Funds Transfer

SDSU has partnered with [Convera](#) and [Flywire](#) to provide a convenient and secure online payment option for international students. All students paying in foreign currency should use the IFT option through Transact in my.SDSU. Payments are automatically posted to your student account once received. Wires through [Convera](#) and [Flywire](#) offer favorable exchange rates and eliminate bank fees typically associated with wire transfers.

529 Plan Payments

A 529 plan is a tax-advantaged savings account designed to be used for the beneficiary's education expenses. The account holder can use the funds to pay all or a portion of a student's Tuition and Fees at SDSU. We recommend that you request funds a month in advance to ensure that our office receives payment in time for registration. Visit our [529 Plan](#) webpage for detailed information.

Tuition Payment Plans in my.SDSU

The **Basic Tuition and Fee Installment Plan (California Residents)** requires an initial payment of your Mandatory Campus Fees. Payments are made via my.SDSU and selecting the "Financial Account" tile. Your remaining tuition will be split into 3 equal installments, with the first installment including the \$60 service fee. If you are receiving a Basic Tuition paying resource (Cal Grant, State University Grant, or Cal Vet Fee Waiver), your Basic Tuition is already covered, please do not sign up for the Installment Plan.

The **Non-Resident Tuition Installment Plan (Out of State/International)** requires an initial payment of your Basic Tuition and Mandatory Campus Fees. Your remaining non-resident tuition will be split into 3 equal installments including a service charge totaling 10%.

*Please note: Deadline to enroll in the Installment Plan is the [Schedule Adjustment Deadline](#).

**The initial payment for both plans must be paid to avoid enrollment cancellation.
Parking fees and other miscellaneous fees may not be paid in installments.**

Tuition Payment Plans in my.SDSU cont.

What are the due dates for the Tuition Payment Plans?

Installment #'s	Installment Due Date
Initial Payment	Once Enrolled
#1	September 20
#2	October 20
#3	November 20

To enroll in the **Tuition Installment Payment Plan** students must first be enrolled in courses. After enrollment (24 hours) students may sign up on the payment plan. Once enrolled in the payment plan, students are required to make their initial payment.

How do I sign up for a Tuition Payment Plan?

Students can enroll in a Tuition Payment Plan by logging into my.SDSU and selecting the following:

1. Select the “Financial Account” tile
2. Select “Account Services”
3. Select “Enroll in Payment Plan”
4. Click "Enroll in Payment Plan"
5. Choose "Payment Plan".
6. Once enrolled pay your initial payment.

After I have made my initial payment, how do I pay my remaining installments?

The University Bursar’s Office may send payment reminders to students prior to each due date. Students can log into their my.SDSU account, select the “Financial Account” tile, followed by “Make Payment” to make a make a payment. A 2.65% CASHNet™ SmartPay service charge is accessed if you choose to pay with a debit or credit card. There are no additional service charges if you pay using the ACH option.

Tuition Payment Plans in my.SDSU cont.

I am participating in Late Registration. Can I still use the Basic Tuition and Fee Installment Plan?

Yes, following the initial payment, you will be billed for the \$50 late registration fee plus a \$20 late fee. The additional fees will be billed to your account following the add/drop date. You can view your bill by logging into my.SDSU and selecting the “Financial Account” tile.

I am a Global Campus student, can I enroll in a Basic Tuition Installment Plan?

Unfortunately at this time, the Basic Tuition Installment Plan is not available for students taking classes through Global Campus.

Fee Waivers

In some instances, student’s tuition and fees may be partially or fully paid by outside agencies or waivers. Please see below.

CSU - Over 60 Fee Waiver Program

San Diego State University offers a fee waiver program for California residents 60 years of age and older. Both undergraduate and post-baccalaureate students may participate in the program. The program waives the \$70.00 admission application fee and most of the Basic Tuition and Fees. The student will be responsible for paying a substantially reduced fee each semester in order to attend. Please contact the University Bursar’s Office for the current fee amount.

Participants must apply for admission during the regular application filing period and be admitted under regular SDSU admission requirements.

Participants register for classes on a space-available basis after regularly matriculated students have completed registration. For additional information, contact the Prospective Student Center at (619) 594- 6336.

Fee Waivers cont.

CSU - Alan Pattee Scholarships

If you are the child of a deceased public law enforcement or fire suppression employee who was killed in the course of their respective duties, you will not be charged system-wide mandatory fees or any mandatory campus fees at any California State University campus. For information refer to the Alan Pattee Scholarship Act, California Education Code, Section 68121. Please be aware that you are still responsible for fees not waived by the Alan Pattee Scholarship.

New students qualifying for these benefits need to contact the Prospective Student Center. Current students need to contact the Office of the Registrar to determine eligibility.

Third Party Billing/Approved Fee Waivers

If an outside agency (agency, government program, Employee Fee Waiver, etc.) is paying all or part of your Basic Tuition and Fees, you will need to send a copy of your authorization letter to the University Bursar's Office. Failure to do so will result in your fees being deducted from your financial aid award. Students submitting authorization to bill a third party for their fees will be held responsible for the payment if the third party agency fails to pay the fees within the semester of attendance.

Students should submit their authorization to the University Bursar's Office at least two weeks prior to the due date posted in my.SDSU.

Veterans Readiness and Employment (Chapter 31)

Veterans receiving Veterans Readiness and Employment (VR&E) benefits – (Chapter 31) must contact their Veterans Readiness and Employment (VR&E) counselor. Once your VR&E counselor has submitted your approved P.O. in the Tungsten system you need to contact the Joan and Art Barron Veterans Center (Student Services West, Rm 1661) to submit your Certification Request form at least two weeks prior to your fee payment deadline as posted on your my.sdsu account.

The Post 911 GI Bill Benefits[®]

Veterans receiving Post 911 GI Bill Benefits[®] must contact the Joan and Art Barron Veterans Center (Student Services West, Rm 1661) and turn in an approved VA Certificate of Eligibility (COE) along with a Certification Request two weeks prior to their fee payment deadline as posted on your my.sdsu account.

Fee Waivers cont.

Cal Vet Fee Waiver- Eligible Dependents of Deceased or Disabled Veterans

Eligible Dependents of Deceased or Disabled Veterans receiving the Cal Vet fee waiver must submit an approved College Fee Waiver authorization issued by the County VSO for the current Academic Year to the Joan and Art Barron Veterans Center (Student Services West, Rm 1661). This must be submitted two weeks prior to their fee payment deadline as posted on your my.sdsu account. The student account will be updated with the waiver within two weeks from the time the College Fee Waiver authorization was submitted. College Fee Waiver authorizations will only be accepted until the last day of the academic year that the letter is valid for. No retroactive waivers for prior years will be accepted, per California Education Code 66025.3(c). Please note that the Cal Vet Fee waiver will only waive the CSU system wide basic tuition fee; Mandatory Campus Fees are required to be paid by the student each semester.

Tuition Assistance (TA) for Active Duty and Reservist

To determine your eligibility for TA, please contact your Education Service Officer (ESO) for details. Active Duty military service members please visit your service-specific portal to learn more about Tuition Assistance policies.

Once approved, submit your approved TA Authorization to SDSU University Bursar’s Office.

DoD Military Tuition Assistance Per Unit Rates	
Class level	Per Unit Rate
Undergraduate	\$588.00
Undergraduate - Out of State	\$1,008.00
Teacher Credential	\$683.00
Teacher Credential - Out of State	\$1,103.00
Graduate	\$736.00
Graduate - Out of State	\$1,156.00

Fee Waivers cont.

Exonerated Persons Waiver

In compliance with Assembly Bill No. 703, any student who has been exonerated (as that term is defined in Section 3007.05 of the Penal Code) will not be charged any system wide mandatory fees (ex. Basic Tuition, Professional Program Fees, Doctoral Program Tuition Fees, and application fees) if the student meets all of the following conditions:

- Completes and submits the Free Application for Federal Student Aid (FAFSA).
- Meets the financial need requirements established for Cal Grant A.
- A student shall not have the student's mandatory system wide tuition or fees waived pursuant to this subdivision in excess of the equivalent of six years of full-time attendance in an undergraduate program.
- A person who is eligible for a waiver of tuition or fees under this section may receive a waiver for each academic year during which the person applies for that waiver, but an eligible person may not receive a waiver of tuition or fees for a prior academic year.
- The waiver of tuition or fees under this section shall apply only to a person who is determined to be a resident of this state pursuant to this chapter.
- Students eligible for this waiver are still required to pay mandatory campus fees.

Current or Former Foster Youth Waiver

The California State University (CSU) Foster Youth Tuition Waiver is available for current and former foster care youth who are enrolled at a California State University campus in an undergraduate program. The purpose of the CSU Foster Youth Tuition Waiver is to provide increased access for current and former foster youth to higher education by providing a tuition waiver.

Students are exempt from paying the system wide tuition fee (this covers only state-supported courses) at any CSU campus. The tuition fee waiver only applies to the system wide mandatory tuition fee and application fee. It does not apply to campus-based mandatory fees. The waiver does not include campus fees, housing, books, transportation, or other costs of attendance. The amount of the waiver may be reduced by any state or federal aid, including scholarships or grants, received by the student for the academic year or semester/quarter.

Fee Waivers cont.

Eligibility Criteria:

- Is 25 years of age or younger.
- Has been in foster care for at least 12 consecutive months after reaching 10 years of age.
- Is under a current foster care placement order by the juvenile court.
- Was under a foster care placement order by the juvenile court upon reaching 18 years of age.
- Was adopted, or entered guardianship, from foster care.
- Completes and submits the Free Application for Federal Student Aid (FAFSA)

This waiver would apply after other applicable federal and state need-based financial aid is awarded. For more information visit <https://www2.calstate.edu/attend/student-services/foster-youth/Pages/Foster-Care-CSU-Tuition-Fee-Waiver.aspx>

Disbursement of Financial Aid and Scholarship Funds

Disbursement of Financial Aid and Scholarship Funds

All financial aid and scholarship payments are processed and disbursed by the University Bursar's Office

Notification and Schedule

Disbursement begins 10 days prior to the first day of classes of each semester and continues throughout the semester as new awards are processed or changes to awards occur.

San Diego State University policy is to apply financial aid and/or scholarship funds directly to charges for the semester's basic tuition and fees, residence hall charges, and other institutional expenses (including financial aid overpayments) before releasing funds to you. Past due bills and other student account charges may delay the disbursement of funds until they are paid. The University Bursar's Office will send you an email notice when your financial aid or scholarship funds are deposited to your bank account. Students are responsible for checking their account for past semester balances.

Direct Deposit is normally run on the following schedule:

- Fridays – For disbursement to bank account, by Monday

Receiving Your Funds

At SDSU, Direct Deposit is the easiest, fastest and most secure way for students to receive financial aid and scholarships (the amount after institutional charges are deducted). Your refund may be deposited directly into your personal checking or savings account at your bank.

Here are instructions for setting up [Direct Deposit](#).

Please note that the bank does not disburse money into bank accounts on holidays.

Parent Loans

Parents can authorize the university to disburse excess funds from their Parent Loan directly to the student. Please see the Parent Loan request form for more details. When Parent PLUS Loan funds are available, any outstanding university charges are deducted and the remaining funds mailed to the parent or borrower or if the parent/borrower has authorized, the remaining funds will be deposited to the student's designated bank account. If mailed, Parent Loan checks are normally printed on the following schedule:

- Fridays – Checks are mailed either Friday or Monday

View Disbursement Information

To view a summary of how your financial aid disbursement was applied to your charges, please log into my.SDSU and click on the “Financial Account” Tile, followed by “Account Inquiry” and selecting “Account Activity”.

Before funds can be disbursed, you must be enrolled at least half time and you must resolve any financial aid and student account holds affecting your aid. For some types of aid, you may need to complete additional information before disbursement of funds.

- Cal Grant A or B Access Grant - A student may request that their Cal Grant A or B Access Grant be disbursed directly to them. This request can be made at any time; however, if the grant has already been disbursed, the request would affect only future payments. The request may be made in person at the University Bursar's Office.
 - California Dream Act Service Grant - Students will be notified via their student email account when checks are available to pick up at the University Bursar's Office.
- Federal Work-Study paychecks are disbursed monthly based on hours worked the previous month as submitted on a timesheet to your supervisor.

Refunds of Non-Financial Aid Funds

Refunds of Non-Financial Aid Funds

If you are due a refund for either withdrawing from the university by the withdrawal deadline or dropping units by the schedule adjustment deadline you may enroll in direct deposit to have the funds directly deposited into a personal checking or savings account.

Here are instructions for setting up [Direct Deposit](#).

If you do not enroll in direct deposit, you will receive your refund in the following form:

- Basic Tuition and Fees paid using Checks, Money Orders, Certified Funds, Cash or Debit Cards, will receive the refund in the form of a SDSU check. All refund checks are mailed to the address on file with the Office of the Registrar.
- Tuition and Fees paid online using our electronic Check /Savings accounts (ACH) process, will receive an electronic refund to the account used to make the payment.
- Tuition and Fees paid online using Credit Cards (CashNet™ SmartPay), will receive an electronic refund back to the credit card used to make the payment.

Tuition and fees paid by a 3rd party, (e.g. employer, government or military, foreign agency, etc.), payments will be refunded back to the 3rd party according to the regulations as stated in Section 41802 of Title 5 in the California Code of Regulations and following the Return to Title IV calculations.

Refunds may be applied against other amounts due to the university.

Refund Policy

Regulations governing the refund of mandatory fees, including nonresident tuition, are included in Section 41802 of Title 5, California Code of Regulations. For purposes of the refund policy, mandatory fees are defined as those system-wide fees and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University.

Return to Title IV

When a student who has received Title IV financial aid withdraws or otherwise fails to complete a period of enrollment for which he or she was charged, the institution is required to determine if a refund must be made to the student or if unearned aid must be returned to the federal accounts.

Calculations will be based on the withdrawal date and the percentage of the period of enrollment completed. If Title IV funds have been disbursed during the enrollment period, aid will first be returned by the institution to the programs in the order listed below as required by Federal Law and determined by the university. If funds have been disbursed directly to the student, he or she may be required to repay any unearned aid. In some cases where eligibility for aid exceeds the amount disbursed, the regulations allow for a post-withdrawal disbursement, the university will notify you of the process required to receive the funds.

The University must return unearned funds for which it is responsible as soon as possible but no later than 45 days from the determination of a student's withdrawal.

Title IV Financial Aid consists of the following programs:

- Unsubsidized William D. Ford Federal Direct Loan
- Subsidized William D. Ford Federal Direct Loan
- William D. Ford Federal Direct PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Teach Grant

Full Refund

To receive a full refund of Basic Tuition and Fees, Nonresident Tuition and Professional Program fee, you must officially withdraw, or otherwise cancel your registration prior to the first day of instruction for the term. A refund administrative fee of \$21 will be withheld. Students are not required to file a refund application.

Full Refund cont.

Please note: if you do not complete the official withdrawal process, and only drop your classes online, your refund will not be processed until after the census date.

Students will also receive a full refund of mandatory fees under the following circumstances:

- The tuition and fees were assessed or collected in error.
- The course for which the tuition and fees were assessed or collected was canceled by the university.
- The University makes a delayed decision that the student was not eligible to enroll in the term for which the fees were assessed and collected and the delayed decision was not due to incomplete inaccurate information provided by the student.
- The student was activated for compulsory military service.

Tuition and Fees Prorated Refund Schedule (see schedules below)

Starting with the first day of instruction, refunds for complete withdrawal or cancellation of registration will be prorated based on the date of withdrawal and the percentage of the period of enrollment completed. A refund administrative fee of \$21 will be withheld. It is not necessary to file an application for refund.

Prorated refunds will be processed for a student's complete withdrawal up to the 60 percent point of the term. A student who withdraws from the university after the 60 percent point in the academic period, or fails to officially withdraw from the campus shall not be entitled to any refund of Basic Tuition and Fees. After the drop/add deadline of the semester, schedule adjustments are only permitted for extremely serious, documented cases involving health or accident.

Fall 2024 Tuition and Fees Prorated Refund Schedule

Withdraw Date	Days Attended	Percent Refunded
8/26/2024	0	99.13%
8/27/2024	1	98.26%
8/28/2024	2	97.39%
8/29/2024	3	96.52%
8/30/2024	4	95.65%
8/31/2024	5	94.78%
9/1/2024	6	93.91%
9/2/2024	7	93.04%
9/3/2024	8	92.17%
9/4/2024	9	91.30%
9/5/2024	10	90.43%
9/6/2024	11	89.57%
9/7/2024	12	88.70%
9/8/2024	13	87.83%
9/9/2024	14	86.96%
9/10/2024	15	86.09%
9/11/2024	16	85.22%
9/12/2024	17	84.35%
9/13/2024	18	83.48%
9/14/2024	19	82.61%
9/15/2024	20	81.74%
9/16/2024	21	80.87%
9/17/2024	22	80.00%
9/18/2024	23	79.13%
9/19/2024	24	78.26%
9/20/2024	25	77.39%
9/21/2024	26	76.52%
9/22/2024	27	75.65%
9/23/2024	28	74.78%
9/24/2024	29	73.91%
9/25/2024	30	73.04%
9/26/2024	31	72.17%
9/27/2024	32	71.30%
9/28/2024	33	70.43%
9/29/2024	34	69.57%
9/30/2024	35	68.70%

Fall 2024 Tuition and Fees Prorated Refund Schedule

10/1/2024	36	67.83%
10/2/2024	37	66.96%
10/3/2024	38	66.09%
10/4/2024	39	65.22%
10/5/2024	40	64.35%
10/6/2024	41	63.48%
10/7/2024	42	62.61%
10/8/2024	43	61.74%
10/9/2024	44	60.87%
10/10/2024	45	60.00%
10/11/2024	46	59.13%
10/12/2024	47	58.26%
10/13/2024	48	57.39%
10/14/2024	49	56.52%
10/15/2024	50	55.65%
10/16/2024	51	54.78%
10/17/2024	52	53.91%
10/18/2024	53	53.04%
10/19/2024	54	52.17%
10/20/2024	55	51.30%
10/21/2024	56	50.43%
10/22/2024	57	49.57%
10/23/2024	58	48.70%
10/24/2024	59	47.83%
10/25/2024	60	46.96%
10/26/2024	61	46.09%
10/27/2024	62	45.22%
10/28/2024	63	44.35%
10/29/2024	64	43.48%
10/30/2024	65	42.61%
10/31/2024	66	41.74%
11/1/2024	67	40.87%
11/2/2024	68	40.00%

****No refund after this date.**

Fall 2024 Student Parking Fee Refund Schedule

Parking Fee Refund information is available on the Parking Services website under the [Permit](#) link.

Appeal Process

Appeal Process - Petition for Special Consideration

An appeals process exists for students who feel that individual circumstances warrant exceptions from published policy. Students should file a “Petition for Special Consideration” obtainable at the University Bursar’s Office. Petitions must be filed with the University Bursar’s Office before the end of the twelfth week of classes and only after approval from the Registrars Office.

Petitions outside the scope of published policy in accordance with the deadlines stated in the Class Schedule, Catalog, and registration material are approved only when applicants can demonstrate exceptional circumstances and the chief financial officer or designee determines that the university did not earn Basic Tuition and Fees.

The following situations are typical of those for which “exceptional circumstances” is an appropriate justification for reviewing accounts:

1. Unexpected medical situation: verifiable accident, illness, or personal problems serious enough to cause withdrawal from the University.
2. Schedule adjustments based on department recommendation.
3. Death in the immediate family.
4. Other unusual or very special cases, considered on a case-by-case basis.

The following situations would not fall under “exceptional circumstances”:

1. Grade anticipated in class is not sufficiently high, or the student is failing.
2. Dissatisfaction with course material, instructional method, and/or professor.
3. Class is harder than expected.
4. Pressure of other classes, participation in social activities, or lack of motivation.
5. Inability to pay.
6. Work conflict.

The petition is intended for students who dropped classes outside of the dates listed on the refund schedule or failed to make proper payment resulting in subsequent mandatory fees but feel they have an exceptional circumstance which prevented them from meeting their obligation.



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